

GRANTS

Recipient Outreach

Supporting and Ensuring Grantee Success

Empowering Federally-Funded Projects Through Communications

When the federal government needs private sector support in specific skill areas, it frequently awards grants or cooperative agreements to acquire critical talent in solutioning public challenges. Often these individuals, organizations, or institutions are missing the infrastructure or business acumen to demonstrate the project and performance management required by federal standards. Many are unfamiliar with the body of laws, regulations, agency procedures, and standards governing successful publicly-funded programs. Generally, federal agencies lack sufficient budgets to train these resources to the level of mastery needed to ensure grant project success. Many funding agencies make the needed information available through communications commonly known as “outreach,” which is regarded as an efficient means of providing technical support to recipients.

Grants Advisory Services: Outreach

ManTech offers an array of advisory services to complement a thriving Federal Government Grants Lifecycle Management Practice. Ranging from graphic design and content development to conference logistics, instructional design, and training delivery; ManTech supports federal agencies’ diverse communications needs.

Beyond supporting agency program and business office needs, we provide a channel to reach the grants recipient community, and offer updates on critical grants policy, procedure, and evolving federal regulations. ManTech Outreach support is facilitated by a full staff of financial management, acquisitions, audit, and grants management subject matter experts to expedite messaging from concept to delivery. Backed by the company’s capable information intelligence integration and renown cybersecurity services, we can provide technology to deliver protected and private

communities of interest, knowledge portals, and conference and training delivery services. We offer an array of options to disseminate the information by webinar, webcasting, virtual conferencing, and website development options.

ManTech’s Grants Outreach Team Includes:

- Instructional Designers
- Graphic Designers
- Content Developers
- Conference Planners and Facilitators
- A/V Assistants
- Logisticians
- Web Designers
- User Interface Specialists

NATIONAL SCIENCE FOUNDATION
SPRING GRANTS CONFERENCE

INFO

ManTech.
Securing the Future

2020
A ManTech White Paper

From Relmaging to Reality: The Evolution of Grants Managers

James McKay, MBA, CICA, CGMS,
Sr. Principle Grants SME

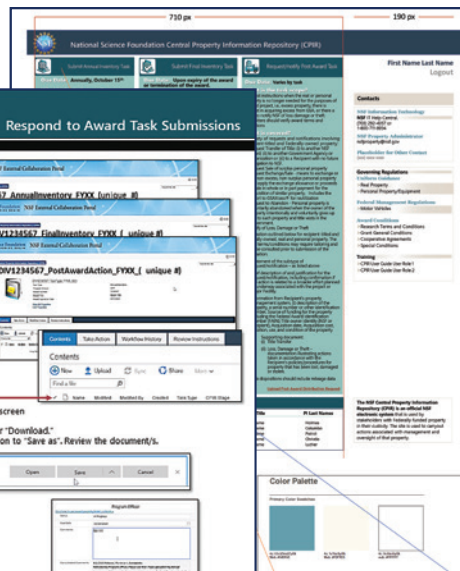
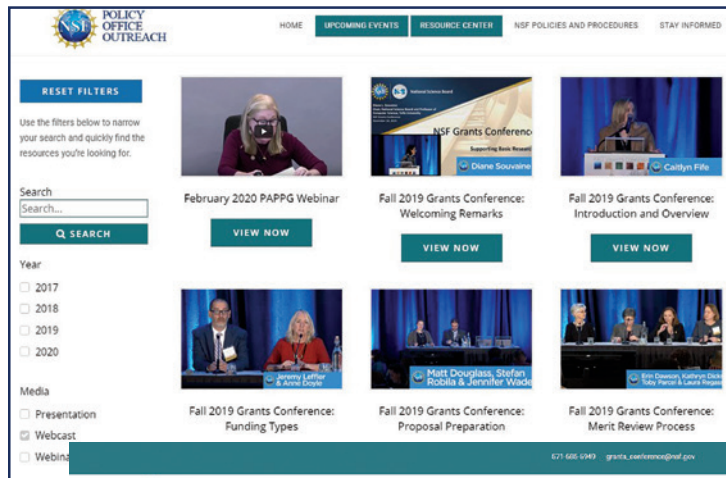
Theresa Falcane, MBA, PMP, SPHR,
LSS/MBB, Sr. Principle Grants SME

Spotlight: The National Science Foundation

In 2016, Kforce Government Solutions (KGS) was awarded a large contract for the National Science Foundation (NSF), which included multiple grants lifecycle management and professional services, including outreach. Two years later, ManTech acquired KGS and continues to provide a high level of services to several NSF business divisions.

ManTech has managed the NSF Large Facilities Office (LFO) Annual Grants Conferences and the Large Facilities Office meetings and workshops, in both real and virtual conference formats. We provide mailing list, marketing, registration, and site management services. Our Outreach Group manages all related audio/visual and IT services along with the personnel needed to run the conference. In addition to conference coordination, ManTech Outreach provides the promotional and collateral materials, including posters, fliers, and brochures.

ManTech has provided interface design for websites and software applications as well as Quick Reference Cards, Standard Operating Procedures, and other Grants IT Training and Job Aids.



Respond to Award Task Submissions

- You will receive system-generated email in your NSF box that you need to respond to a recipient's action.
- Read the email instructions and click the link to go to CPIR. If you are signed in to the VPN, you will be automatically connected to the "Award Folder Page". Scroll down.
- Find the award in the Content list and double click title or icon to open and review the uploaded document.
- Click the allipsis (three dots) on the system screen upper right corner to select "More." A dialog box will ask you to "Open," "Save" or "Download." Download the document and select a location to "Save as." Review the document.
- When ready, click CPIR's "Take Action" Tab and Choose the link of the matching proposal to go to the review screen to read comments sent by the recipient.
- Once you're finished, select a button to choose "Reviewed," "Return" or "Cancelled".
- Once you have completed the review, you will be returned to the Award Folder screen.
- Click on the "Workflow History" tab to view the status.

Cancel should only be used if the report is significantly deficient and cannot be remedied via email or phone. This action will restart the entire workflow and require resubmission by the Recipient. Click Review to complete your review.

If you do not immediately see that the status reads as "reviewed," wait a few seconds or refresh the screen by clicking on circular arrow on the top left of your browser. Once the review is complete, exit the browser by clicking on the x in the upper right side of the screen.

"It was a great pleasure supporting this event today! It was very informative, impactful, well attended, and extremely well organized and smoothly run. Fabulous job, everyone!"

- Participant, NSF 9/29/20

"...please do thank our conference coordinators. They've done an amazing job just making sure that everything runs smoothly, all the presentations are up and running, that we're fed very well and nicely, so please do thank them."

Jeremy Leffler
- NSF Outreach Specialist

"The training was a success. That was exactly what we needed."

- LFO Liaison



LEARN MORE

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